

Project Kickoff Meeting

The KEEP Project is officially off the ground. On June 18 the project kickoff meeting was held at the Kansas Historical Society in the State Archives & Library, with 18 people in attendance. This meeting also coincided with the project's initial stakeholder advisory team meeting. Members of the stakeholder advisory team includes representatives from state agencies, state universities, and county government. The agenda featured a project overview and timeline, introductions of key participants and roles, and success criteria for the project. Everyone in attendance had a great discussion followed by a catered light lunch.

Others in attendance included steering committee members Don Heiman (Legislative CITO), and Bill Roth (CITA); vendors Mit Winter from AOS, and Sean McGrath and Beth Rice, both from Propylon; and KEEP development team members Terri Clark, Matt Veatch, Duncan Friend, Carey Brown, Scott Leonard, and Pat Michaelis. Jim Hollingsworth, from the Information Network of Kansas (INK), also attended; INK provided some of the funding for the KEEP Project.

NDIPP Project Overview

The Minnesota Historical Society is the lead organization on a project to develop an approach for capturing, managing, and providing access to state digital legislative records. The project, titled "A Model Technological and Social Architecture for the Preservation of State Government Digital Information," is funded by the Library of Congress through the National Digital Information and Infrastructure Preservation Program (NDIIPP), and involves 10 states: Kansas, California, North Dakota, Nebraska, Arkansas, Illinois, Tennessee, Vermont, and Mississippi, as well as Minnesota; the National Conference of State Legislatures is also involved. The goal of the project is to implement a trustworthy information management system in Minnesota, then test the capacity of other states to adopt the system. Another objective of the project is to compile "appropriate practices" for preserving and providing access to authentic electronic records

KEEP Project Staff

Executive Sponsor **Pat Michaelis**, Director, State Archives & Library Division, Kansas Historical Society

Project Managers

- Co-Project Manager Technical Terri Clark, Assistant Director, Legislative Computer Services
- Co-Project Manager Functional/ Policy – Matt Veatch, State Archivist, Kansas Historical Society

produced by state legislatures, as well as promote collaboration within and between states on these issues.

The KEEP Project received funding—\$125,000—from the Minnesota-led NDIIPP project. Bob Horton, the Minnesota state archivist and head of the project, will also serve on the KEEP stakeholder advisory team. As KEEP progresses, we will submit quarterly reports to NDIIPP as part of this project.

Project Timeline June 2010 July 2010 August 2010 Sept 2010 Oct 2010 Nov 2010 Dec 2010 Project kickoff Policy framework Requirements and design specs Build prototype Project wrap up

This newsletter will be issued bi-monthly via an e-mail distribution list. Please contact Scott Leonard at sleonard@kshs.org or 785-272-8681, ext. 288, to be added to the list. If you would prefer to receive a paper copy, please let Scott know.

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